

Groom's Name.....
 Date of Birth Marital Status.....
 Occupation.....
 Address.....
 Post Code.....
 Tel (Day) Tel (Eve).....
 Brides Name.....
 Date of Birth Marital Status.....
 Occupation.....
 Address.....
 Post Code.....
 Tel (Day) Tel (Eve).....
 Email.....
 Wedding Date Booked..... Time.....

To the local minister (religious) / registrar (civil) (please delete as appropriate)

I, would be grateful if you would consider officiating at our forthcoming wedding ceremony at Comlongon Castle, we can be contacted by telephone at.....

Signed.....

Date.....

The Minister or Registrar is booked by the castle. Please remember couples will have to refund Minister travel expenses and provide donation to the church on the day of the ceremony. Registrar paperwork & fees are paid direct to Annan Registrar. For details contact the wedding organiser from 9.00am to 7.00pm on 01387 870283.

Remember to contact Registrar on Tel: 01461 204914 At 15 Ednam Street, Annan DG12 6EF www.dumgal.gov.uk

You cannot marry unless you have in your possession previously completed paperwork from our local registrars, on the day of your wedding.

Please note: As per terms & conditions all deposits are non refundable. Please refer to our website for further details on wedding insurance

OFFICIAL USE ONLY

Rec. By..... Manager.....

RECORD OF PAYMENT

Date Received	Deposit Amount	Method of Payment	Received by

WEDDING REQUIREMENTS

Table Plan Enc	Tick
Rooming List Enc	
Chair Covers Enc	

COMLONGON CASTLE WEDDING APPLICATION 2012

ROOMS AND FACILITIES BOOKED

PLEASE REFER TO WEBSITE FOR UPDATED TERMS & CONDITIONS

Wedding Ceremony: Mon-Thur – £800 Fri and Sun – £1200 Sat – £1600

FACILITY/ROOM	PRICE	No's.	NAME	Date	DEPOSIT
Lodge	£410				
Double Room	£180				
Double Room	£180				
Double Room	£180				
Double Room	£180				
Carruthers Suite	£250				
Mansfield Suite	£250				
Murray Suite	£250				
Solway Suite	£250				
Caerlaverock Suite	£250				
Cookpool Suite	£250				
Family Room	£250				
Twin Room	£130				
Twin Room	£130				
Twin Room	£130				
5 Course Banquet	£46		From 2-86 people		
6 Course Banquet	£52		From 2-86 people		
Children's Meal	£16				
Laird's Banquet/Hog Roast	£32		Only on first night of a Two Day Stay		
Punched/Mulled Wine	£9		From 2-86 people		
Welcome/Evening Buffet	£16				
Welcome/Evening Sandwiches	£8				
Canapes	£10				
Chair Covers	£5 p/chair				
Murray Suite Private Hire	£150		from 2-20 people		
Lairds Blessing	£450				
Extra Piper	£70				
Singing Waiters	£800				
Potted Heather Favours	£8				
Engraved Dirk	£85				
Full Pipe Band	£600				
Large Candelabras (1-7)	£25 each				
Candy Bar	£3.50				
Evening Band*	£900		from 36-120 people		
2 Piece Acoustic Band*	£450				
Disco*	£550				
Fireworks Display	£800	£1,200			
Doves	£70				
Owl Ring Delivery	£320				
Falconry Display	£500				
Engraved Sword	£115				
Wedding Stone	£400				
Wedding Stone with Ceremony	£780				
Additional Wedding Stone	£100				
Indoor Laser Shoot*	£300				
Clay Shoot*	£35pp				
Wedding Package x2	£2,600		Extra Guests up to 18 Adults & Children	P.O.A.^	
Wedding Ceremony Mon - Thur	£800		With Exclusive Use £1,200		
Wedding Ceremony Fri & Sun	£1,200		With Exclusive Use £1,600		
Wedding Ceremony Sat	£1,600		With Exclusive Use £2,400		

* Requires all rooms booked. ^ Price on Application

TOTAL DEPOSITS

ANY OTHER REQUIREMENTS

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I understand the booking terms and conditions

Signed..... Date.....